

# VENDOR INFORMATION

## 2018 COYOTE MOON VINEYARDS EVENTS

Coyote Moon Vineyards has been named the 2016 & 2017 Winery of the Year, #2 Tourism Destination in Northern New York, and the Region's Flagship Winery. With over 750 awards from wine competitions across the country, we are one of the most award winning wineries in New York State and believe in sharing Excitement, Romance, and Award-Winning Wine with each of our customers!

Coyote Moon Vineyards hosts a variety of events throughout the year, including two outdoor festivals which we invite you, as a vendor, to come join us for the day.

**Classic Car Show** | June 16th | 10am-4pm

**Harvest Festival** | October 13th | 12pm-5pm

### **What does it cost to be a vendor?**

All Coyote Moon festivals are FREE to vendors, but we do require a \$50 **refundable** check to reserve your space. We gladly accept personal checks and ask that your \$50 check is postmarked no later than 1 month prior to the event. Checks are returned at the conclusion of the event. If you register to attend both events, only one \$50 check is required. Instead of returning it after the Car Show, we will hold on to it and return it after the conclusion of the Harvest Festival. Checks will be deposited only if you cancel your reservation without sufficient notice or leave prior to the conclusion of the event.

### **How to I sign up to become a vendor?**

Complete page 3 of this document with your business information and mail it along with your \$50 check to:

Coyote Moon Vineyards  
c/o Tony Randazzo  
PO Box 497  
Clayton, NY 13624  
or drop it off any Coyote Moon Location.

Vendor applications are accepted in advance, without payment, but the refundable \$50 deposit is due 1 month prior to the event.

### **How large are vendor spaces?**

Vendor spaces are 10'x10' and are assigned upon arrival to the event. Spaces may be located on blacktop, gravel, or grass, depending on the festival and the weather. We cannot guarantee specific setup locations. Vendor spaces do not have access to electricity nor do they include tables, chairs, or tents.

### **What are setup and break down times?**

<b>Event</b>	<b>Date</b>	<b>Setup Time</b>	<b>Event Time</b>	<b>Break Down Time</b>
Classic Car Show	June 16, 2017	7am-9am	10am-4pm	4pm-6pm
Harvest Festival	October 13, 2017	8am-11am	12pm-5pm	5pm-6:30pm

Vendors are not allowed to set up the day prior to the event. Coyote Moon will not be responsible for anything dropped off in advance of the event, or left behind for others to pick up. We often host multiple events on the weekend and cannot hold any vendor materials, whatsoever.

Set up must be completed no later than 1 hour prior to the start of the event. We close the premise with a perimeter fence 1 hour before the event and you will not be able to get to your reserved spot with your vehicle after that time.

All vendors are responsible for their own setup including: tents, tables, chairs, generators, and electrical cords. As Coyote Moon cannot provide electricity to vendors, you need to bring your own generator if you need access to power.

### **What is the cancellation policy?**

Vendor cancellations can be made 2 weeks prior to the event. Vendors who cancel less than 2 weeks prior are subject to forfeiting their \$50 deposits. Coyote Moon festivals are held rain or shine, so vendor cancellations due to weather will also be subject to forfeiting the \$50 deposit.

### **Other Relevant Information**

All vendors (if over 21 years of age) will receive a wrist band granting them free tastings and a 10% discount on all Coyote Moon products the day of the event.

Vendors are responsible for clearing all trash and recyclables from their area.

No pets are allowed at Coyote Moon festivals.

### **Timeline**

<b>Event</b>	<b>Application &amp; Deposit Due</b>	<b>Cancellation Deadline</b>	<b>Festival Date &amp; Time</b>
Classic Car Show	May 17th	June 3rd	June 16th, 10am-4pm
Harvest Festival	September 14th	September 30th	October 13th, 12pm-5pm

If you have any questions or concerns, please reach out to

Tony Randazzo, General Manager  
mail@coyotemoonvineyards.com  
(315) 686-5600



# 2018 VENDOR APPLICATION

Please fill out the information below and mail, email, or fax it to the following:

Coyote Moon Vineyards  
c/o Tony Randazzo  
PO Box 497  
Clayton, NY 13624

mail@coyotemoonvineyards.com  
Fax: (315) 686-5605  
Office: (325) 686-5600



## Which festivals will you be attending?

- Classic Car Show | June 16th | 10am-4pm
- Harvest Festival | October 13th | 12pm-5pm

## Contact Info

Business Name	
Contact Name	
Address	
Phone	
Email	
Website	

Spaces are 10'x10'. How many spaces will you need?

*Please note if you have a trailer or will be bringing a generator.*

Please describe the products you intend to sell.

A \$50 refundable check is due 1 month prior to the event to reserve your space. Please mail it to the PO Box listed above.

Thank you for your interest in being a vendor at our events. We look forward to sharing a howlin' good time with you this season!